

Minutes

Kennedy City Council Meeting
December 5, 2016, 2016

CALL TO ORDER: Mayor Todd Truedson called the meeting to order at 7:00 P.M. Council members present included Jon Pietruszewski and Kevin Hanson. City employees Kevin Balstad and Mary Cooney were also present. Council members Cindy Urbaniak and Matt Casper were absent.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

PUBLIC FORUM: None.

APPROVAL OF MINUTES: J. Pietruszewski made a motion to approve the November 7, 2016, monthly council meeting minutes as presented. T. Truedson seconded. All in favor and the motion carried.

CLERK'S REPORT: Projects that consumed the majority of the clerk's time in November 2016 included writing CHS grant request letter; completing documentation for two Orders for Removal or Repair; continued contact with water tower paint contractors; research SHIP grants; continued work on USTI conversion; completed USTI upgrade from V10 to V14; conducted further research on LMC and State of Minnesota nuisance properties versus dangerous properties laws and guidelines; completed paperwork and sale of two city lots; and, the clerk used up last of her accumulated compensation time, plus there was one holiday during the month.

J. Pietruszewski made a motion to accept the Clerk's Report as presented. K. Hanson seconded. All in favor and the motion carried.

TREASURER'S REPORT: Monthly payables were completed including twice monthly city employee payroll, twice monthly PERA payments, and the MN and federal monthly payroll withholding payments. The City's monthly financial report was presented, including Checks Issued in November, 2016; Unpaid Bills Detail as of December 5, 2016; 12/05/2016 Cash Balance Sheet; 11/28/2016 Bank Statements; and, the December 1, 2016, Open Invoice Report. There were no large receivables during the month of November 2016. Large payables due in the month of December 2016 are: \$7,675.50 to Kittson Co. for the 1/1/2017 Water Bond P & I payment.

J. Pietruszewski made a motion to accept the Treasurer's Report as presented, and to pay the bills, as amended, totaling \$22,888.06. K. Hanson seconded. All in favor and the motion carried.

MAINTENANCE REPORT: K. Balstad's written maintenance report was reviewed.

K. Balstad will research the cost of a reduced pressure zone backflow preventer to be installed on the supply line where the city allows truck filling from a city hydrant.

J. Pietruszewski made a motion to accept the Maintenance Report as presented. K. Hanson seconded. All in favor and the motion carried.

FIRE DEPARTMENT REPORT: None.

COMMITTEE REPORTS:

School Report. None.

Parks, Recreation & Celebrate Kennedy Report. Planning for Celebrate Kennedy 2017 has been tabled until the January 2017 council meeting.

UNFINISHED BUSINESS: The EDA loan continues to be on hold for the time being.

No decisions were made or action taken with regard to the pending nuisance orders or orders to remove or repair hazardous conditions.

Council agreed to study the water tower paint job bids and be ready to discuss in detail at the January meeting.

NEW BUSINESS/NEXT MEETING DATE: The January monthly council meeting will be held on Monday, January 9, 2016, at 7:00 P.M., at the City Office.

ADJOURN: There being no further business brought forward for the Council's attention, the meeting was ad-

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journed at 8:30 PM with a motion made by K. Hanson and second by J. Pietruszewski. All in favor and the motion carried.

1/12/2017

Mary Cooney, Clerk (Attest)

1/12/2017

Todd Truedson, Mayor