

# Minutes

Kennedy City Council Meeting  
March 10, 2014

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**CALL TO ORDER:** Mayor Todd Truedson called the meeting to order at 7:15 P.M. Council members present included Justin Osowski, Paul Larson and Kevin Hanson. Council Member Cindy Urbaniak was not present. City employees present included Mary Cooney and Greg Mitziga.

**PLEDGE OF ALLEGIANCE:** Recited.

**ADDITIONS TO THE AGENDA:** None

**APPROVAL OF MINUTES:** K. Hanson made a motion to approve the February 2014 minutes as presented. P. Larson seconded. Motion carried.

**PUBLIC FORUM:** None.

**CLERK'S REPORT:** A large amount of the clerk's time this month was spent on the water project and the project's loan application, including an Annual Operation and Maintenance Cost Schedule and the vetting of bond counsel prospects.

The selection of a bond attorney was discussed. T. Truedson made a motion to engage the law firm of Kennedy & Graven to provide bond counsel on the Kennedy 2014 water coulee project. K. Hanson seconded. Motion carried.

T. Truedson made a motion to pass a resolution approving the submittal of the Minnesota Public Authority Loan Application for the Kennedy 2014 water coulee project. K. Hanson seconded. Motion carried.

The Clerk's February Report was reviewed. Monthly payables have been completed. January 2014 payments and reports have been completed, including: MPCA Wastewater Discharge Reports; PERA payments; MN monthly payroll withholding payments; and federal monthly payroll withholding payments. Employee W2s have been delivered. State and Federal W3s have been submitted. The 2014 City Budget and the Kennedy Fire Department 2013 Minnesota Fire Equipment Certification have been submitted to the State Auditor. The City of Kennedy's Outstanding Indebtedness report has been submitted to the Kittson County Auditor. The Kittson County Emergency Management Survey has been completed. The Quiet Claim Deed, Purchase Agreement and Resolution Authorizing Sale on a small piece of city property being sold to Richard Bothum has been completed and signed. The city's monthly newsletter, water/sewer bills and disconnection notices were completed. Work in preparation for the 2013 city audit and the Kennedy Fire Relief audit has begun.

P. Larson made a motion to accept the Clerk's Report as presented. K. Hanson seconded. Motion carried.

**TREASURER'S REPORT:** The City's financial report was presented, including Checks Issued in February, 2014; Unpaid Bills Detail as of March 7, 2014; 3/6/2014 Cash Balance Sheet; 02/26/2014 Bank Statements; and, the March 7, 2014 Open Invoices report. There were no large receivables in January. Large payables included \$6,056.43 to True North for JD7800 tractor repairs.

K. Hanson made a motion to move \$103,000 from one of the city's KodaBank certificate of deposit to a designated water fund. P. Larson seconded. Motion carried.

P. Larson made a motion to accept the Treasurer Report as presented. K. Hanson seconded. Motion carried.

**PAY BILLS:** P. Larson made a motion to pay all bills as presented, totaling \$17,915.69. K. Hanson seconded. Motion carried.

**MAINTENANCE REPORT:** Attached.

K. Hanson made a motion to accept Maintenance Report and to pay G. Mitziga overtime as presented. P. Larson seconded. Motion carried.

**FIRE DEPARTMENT REPORT:** Attached.

J. Osowski made a motion to accept Fire Department Report as presented. K. Hanson seconded. Motion carried.

**SCHOOL COMMITTEE REPORT:** None.

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**125TH COMMITTEE REPORT:** The next committee meeting is scheduled for 5:30 p.m., March 17, at the VFW Middle Room.

**UNFINISHED BUSINESS:** One of the long-term delinquent water bill debtors continues to make twice-a-month \$30 payments to the Kittson County Sheriff. His debt should be paid off by the middle of June. Wages will be garnished if any payments are missed. The second debtor has made payment in full.

The City continues to wait for court notification on the 511 Prairie Avenue, Kennedy, go-ahead tear-down date.

Clerk will contact J. Martin regarding the status of the condemned property he owns.

**NEW BUSINESS:** None.

**TABLED BUSINESS:** Changing the City's council meeting nights from the first Monday of every month to the second Monday of every month remains tabled.

**APRIL MEETING DATE:** The April council meeting will be held on Monday, April 7, 2014, at 7:00 P.M., at the City Office.

**ADJOURN:** There being no further business brought forward for the Council's attention, the meeting was adjourned at 8:15 PM with a motion made by P. Larson and seconded by J. Osowski. All in favor and the motion carried.

April 7, 2014

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Mary Cooney, Clerk (Attest)

April 7, 2014

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Todd Truedson, Mayor

# City of Kennedy Maintenance Report

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February 2014

1. February 12 - Mosquito class at Canada Inn in Grand Forks.
2. February 17, President's Day – holiday snow plowing and blowing.
3. February 22, Saturday – Fred Martinez water frozen in line west of his house. Water line thawing.
4. February 23, Sunday - Fred Martinez water frozen in line west of his house. Garden hose bypass.
5. February 25 - Fargo to pesticide class at Hilton Garden Inn.
6. Fire extinguishers serviced for city, fire department and senior center.
7. New heater fan motor on plow truck.
8. February Snow Removal Overtime:  
Monday Holiday February 17 – 9.0 Hours
9. Other Requested February Overtime:  
Saturday February 22 – 5.0 Hours  
Sunday February 23 – 2.5 Hours
10. Mileage Reimbursement:  
February 12 – 150 miles  
February 25 – 355 miles

# City of Kennedy Fire Dept. Report

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February 2014

1. New light tower and generator arrived. Put together in hall.
2. Try out new hand held radio – 800 MHz.
3. Fixing trucks.
4. Kennedy Days meal – Pork loin stuffed, baked potato, salad, corn on the cob, drinks.  
Breakfast at fire hall Sunday morning.
5. New Kennedy Fire Department sign ordered.
6. March 3, 2014, monthly meeting held. Nine members in attendance including  
Aa. Kirkeby, A. Kirkeby, G. Mitziga, C. Langen, J. Langen, Chris Mortenson,  
Carey Mortenson, M. Casper, and B. Kraska. Eric Paulson was voted in as a  
new member.