

# Minutes

Kennedy City Council Meeting  
February 6, 2012

**CALL TO ORDER:** Mayor Truedson called the meeting to order at 7:05 P.M. at the Kennedy City Office. Council Members present were Kevin Hanson, Duane Peterson and Mary Ryden. Also present were Mary Cooney and Greg Mitziga. Council member Paul Larson was absent.

**PLEDGE OF ALLEGIANCE:** Recited.

**ADDITIONS TO THE AGENDA:** None.

**APPROVAL OF MINUTES:** January minutes will be presented at the next meeting.

**PUBLIC FORUM:** None.

**CLERK'S REPORT:** Reviewed "Minnesota Wins" letter, regarding a Twin Cities-based casino that would be operated by White Earth Indian Reservation in partnership with the State of Minnesota with revenues split 50-50. This solution would generate the entire public share of a new Vikings stadium. The letter was provided for informational purposes only and no action was required. K. Hanson made a motion to appoint Drees, Risky & Vallager as Kennedy City Auditor for the city's 2011 audit. D. Peterson seconded. Motion carried. Clerk requested council approval for the expenditure of approximately \$500 for an accounting and Quick Books consultation between clerk and accounting/QB consultant, per recommendation of the 2010 City Audit. M. Ryden made a motion to hire a consultant, per the advice of the 2010 city auditor, for consultation at the clerk's discretion. K. Hanson seconded. Motion carried. D. Peterson made a motion to accept the Clerks Report as presented. M. Ryden seconded. Motion carried.

**TREASURER'S REPORT:** A \$1501.21 reduction was made to the unpaid bills total on the 2/6/2012 Cash Balance Sheet, due to the entry duplication of a Fire Department payable in that amount. Two city bank accounts, the Kennedy Improvement Fund and the Pioneer Memorial, will go into dormancy unless some activity occurs on those accounts this month. Council directed G. Mitziga to build two picnic tables with funds from the Kennedy Improvement fund and directed M. Cooney to plant two shrubs at the Pioneer Memorial using funds from the Memorial Fund. M. Ryden made a motion to transfer \$500 from the general Checking account to the Kennedy Improvement Fund for the construction costs of two new picnic tables. K. Hanson seconded. Motion carried. T. Truedson made a motion to transfer \$200 from general to Pioneer Fund for the purposes of planting shrubs at the memorial. K. Hanson seconded. Motion carried. Delinquent 2011 taxes and specials were received in January, in the amount of \$2497.47. Also received in January was a \$1,501.21 FEMA payment for Kennedy Fire Department 2011 spring flood services. This amount in full will be passed on to the Kennedy Fire Department upon approval for payment of this month's unpaid bills. K. Hanson made a motion to accept the Treasurer Report as presented. D. Peterson seconded. Motion carried.

**PAY BILLS:** Motion made by D. Peterson to pay the bills as presented. Seconded by K. Hanson. Motion carried.

**MAINTENANCE REPORT:** G. Mitziga presented the City Maintenance Report as attached. D. Peterson made motion to accept Maintenance Report as presented. M. Ryden seconded. Motion carried.

**FIRE DEPARTMENT REPORT:** G. Mitziga presented the Fire Department Report as attached. K. Hanson made a motion to accept the Fire Dept. Report as presented. D. Peterson seconded. Motion carried.

**SCHOOL COMMITTEE REPORT:** T. Truedson reset turbine on February 5, 2012. With this 2/5/12 exception, the turbine has been running without issue since Next Gen's last visit, Monday, December 5, 2011. The school's January 18, 2012, electric bill reflected a \$145.35 credit, with only the school shop area being heated to around 50°F. We are waiting for the school shop's electricity to be put on its own meter, which the Kennedy Fire Department will then pay. The final Federal EDA Go Green Grant paperwork has been submitted. We are waiting to hear back from them regarding corrections, rejections, and/or further payments from them to the City. K. Hanson made a motion to accept the School Committee Report as presented. M. Ryden seconded. Motion carried.

**UNFINISHED BUSINESS:** City attorney J. Hane will send out eight city condemnation letters within thirty days. G. Mitziga and M. Ryden presented valuation numbers on the school's kitchen equipment. K. Hanson made a motion to accept the \$505 bid for the kitchen's 3-door refrigeration unit. M. Ryden seconded. Motion carried.

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T. Truedson discussed the Two River Golf Course Extravaganza. Is the school available? The price of \$2000 plus expenses was discussed for one week access to the school, with no water or bathrooms; propane and porta-potty would be ordered and paid by renter. T. Truedson will speak with golf course representatives and report back to council.

**NEW BUSINESS:** The council agreed to tour the school for the purposes of compiling a list of assets for sale.

**MARCH MEETING DATE:** The March council meeting will be held on March 5, 2012, and begin at 6:30 P.M. at the school, with the meeting moving back to the City Office for completion.

There being no further business brought forward for the council's attention, the meeting was adjourned at 8:35 PM by motion of M. Ryden, seconded by D. Peterson. All in favor, motion carried.

Signed 03/08/2012

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Mary Cooney, Clerk (Attest)

Signed 03/08/2012

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Todd Truedson, Mayor

# City of Kennedy

## Maintenance Report

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February 6, 2012

1. January – purged 2011 files and set-up files for 2012. Completed odd job projects, e.g., repairs, painting, clean-out, etc. at city shop, office, and school.
2. January 10 until completed – Finished annual maintenance on LX 188 mower.
3. January 19 – Ice rink heater was having trouble heating properly. Fixed heating unit.
4. January 19 – Tilman Spilde reported no water. Determined pipes under the house were frozen. Thawed and insulated pipes.
5. January 24 – Met with Minnesota DOT in Thief River Falls to discuss bridge replacement project on U.S. Highway 75, north of Kennedy. Some city waterlines will have to be moved. Roland Hanson of CHS will sign a letter, written by Kennedy clerk, agreeing to the City of Kennedy water being turned-off for their property but the option for service will remain. Mitziga will cut off water along the line directly after Ron Peterson’s elevator. Also, we are waiting to get a right of way from D. Lundberg, with regard to this project. G. Mitziga will handle what is required for this.
6. January 25 – Luverne Kiene sewer lines froze up. Cleaned-out pipes where broken. Dug up and repaired broken pipes.
7. January 27 – First significant snow fall (3”) of the year. First time snow plow was used this winter. Plowing and blowing went well. New snow blower works very well.
8. January 31 – Cleaned-up 3120 Lawn Tractor for February trade-in.
9. Minnesota Pesticide/Turf & Ornamental Recertification Workshop is scheduled at NDSU on Friday, February 24, 2012.
10. G. Mitziga had a small fender bender with city pick-up. Insurance adjustor called today. No issues with insurance coverage.
11. We have been charged with a contamination fees. Clerk will include notice in Klips that plastic is bottles with necks only. Aluminium is cans only.

**Date Presented:** \_\_\_\_\_ Feb. 6, 2012 \_\_\_\_\_

**Greg Mitziga:** \_\_\_\_\_ Signed Feb. 6, 2012 \_\_\_\_\_

# City of Kennedy Fire Dept. Report

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February 6, 2012

1. January – No calls.
2. Recue Van Grant Update – Andrew Gag called to request an update on the progress of securing bids. Aaron Kirkeby has no progress to report.
3. PS Doors came to town to replace overhead door panel on the tanker truck’s storage unit (school shop). Also weather stripped fire hall doors.

**Date Presented:** Feb. 6, 2012

**Greg Mitziga:** Signed Feb. 6, 2012