

Minutes

Kennedy City Council Meeting
February 07, 2011

CALL TO ORDER: Mayor Todd Truedson called the meeting to order at 7:07 PM in the Kennedy City Office. Council Members present were Duane Peterson, Paul Larson, Kevin Hanson and Mary Ryden. Also present were Mary Cooney and Greg Mitziga.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

APPROVAL/CORRECTIONS TO THE MINUTES: The January 10, 2011 Meeting Minutes were erroneously omitted from the Council package. Clerk acknowledged oversight and will include them in next month's packet.

PUBLIC FORUM: None.

CLERK'S REPORT: Clerk would like to attend one of two available clerk conferences and prefers the one in March, as "the-sooner-the-better." Motion was made by D. Peterson, and seconded by M. Ryden, to approve Clerk's attendance of MCFOA Annual Conference, March 16-March 18, 2011, with one day for travel. All in favor, motion carried. Motion was made by P. Larson, and seconded by D. Peterson, to approve Clerk's Report as presented. All in favor, motion carried.

TREASURER'S REPORT: Cash Balance Sheet was reviewed. Bonded Indebtedness was discussed with confusion about balances. P. Larson requested Treasurer to research "Bonded Indebtedness" for clarification. Results will be brought to next meeting. Motion was made by M. Ryden, and seconded by K. Hanson, to pay the bills as presented and to accept the Treasurer's Report as presented. All in favor, motion carried.

MAINTENANCE REPORT: 16½ inches of snow in last 30 days. Most of G. Mitziga's time has been spent on snow removal. G. Mitziga had 9 hours of snow removal overtime on the Martin Luther King holiday. Tractor starter switch went bad and G. Mitziga fixed. Snow blower needs welding, but should be covered under warranty. A newer lawn mower would be nice and we should be able to get for about \$4,000. The new "Maintenance Request" checklist was reviewed and will be incorporated into the monthly maintenance report. Three unfinished items will be addressed during warmer weather. Motion was made by P. Larson, and seconded by D. Peterson, to accept the Maintenance Report as presented. All in favor, motion carried.

FIRE DEPARTMENT REPORT: One fire call in Humboldt on Saturday, 1/29/11. Was reported as an elevator fire but actually was a construction trailer near the elevator. The fire was contained and nothing further to report. Motion was made by P. Larson, and seconded by M. Ryden, to accept the Fire Department Report as presented. All in favor, motion carried.

SCHOOL COMMITTEE REPORT: Keyless entry system was discussed. Cost is an issue, as there is no budget for this item. Further research will be conducted, looking for more options and additional bids.

Prospective day-care tenant fell through, although a second party is interested. Prior to proceeding, Clerk will speak to County and Insurance Company about licensing and insurance requirements.

Kittson/Marshall Rural Water is very interested in office space, with two contingencies. One, they are looking for a 5 year lease. And second, they would like the heated portion of the garage that E. Mattson currently occupies. The latter is easier for us to solve, as Mattson has not been removing snow this winter and his agreement will expire in the spring. However, School Steering Committee is very uncomfortable with writing a 5 year lease at this time. Clerk may ask City Attorney for quick comment with regards to lease options.

The Kennedy Center 2010-2011 Expenses (Draft 2) was reviewed. We are on track for a \$20,000 loss, and report knowingly doesn't include insurance or debt service. Where can we cut expenses and how can we increase revenues were discussed. School Fee Schedule was quickly reviewed and revised.

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The wind turbine is not working. T. Truedson said he would take care of it by calling Juhl Wind.

A School Steering Committee/City Council joint meeting was scheduled for 2/23/2011 at 7:00 P.M. Steering Committee is looking for guidance about pricing and budget.

Motion was made by K. Hanson, and seconded by P. Larson, to accept the School Committee Report as presented. All in favor, motion carried.

UNFINISHED BUSINESS

City Drop Box: The Citizen State Bank drop box may now also be used for City water bills.

Newman House: Kittson County Public Health Nurse, Cindy Urbaniak, submitted a letter with a response to City's inquiry about health concerns with regards to the Newman house. Clerk was told to begin research on what is involved in creating Kennedy's own City Nuisance or Condemnation ordinance. Begin by looking at Hallock's and also by researching League of Minnesota Cities.

NEW BUSINESS

Council Photo: A photo of the 2011 Kennedy City Council was taken and will be submitted to the Kittson County Enterprise, the City of Kennedy's paper of record.

Office Keys: T. Truedson volunteered to get building and office keys back from previous clerk, S. Mortenson.

Prepay Propane: If we prepay our propane, we can keep our \$1.69/gal price. **Motion was made by K. Hanson, and seconded by D. Peterson, to move \$5,000 from the Money Market account into general check to be used specifically to prepay propane. All in favor, motion carried.**

KaMaR Recycling Contract: T. Truedson signed the contract with the new recycling company, KaMaR.

Special Election for Sunday Liquor License: A request was made that the City hold a special election regarding the VFW being open for on-sale liquor sales during the Sunday hours the adjoining café is open. It is required by the State of Minnesota to hold an election on Sunday Liquor Sales issues. The election must be paid for by the City and, per County Auditor M. Gustafson, will cost about \$1,500. No motion was made to hold the special election. The citizens now have an option to show the communities support for such an election through a petition process.

March Meeting Date: The March meeting will be held on Monday, March 7 at 7 PM in the City Office.

There being no further business brought forward for the council's attention, **the meeting was adjourned at 10:00 PM by motion of D. Peterson, seconded by K. Hanson. All in favor, motion carried.**

Mary Cooney, Clerk (Attest)

Todd Truedson, Mayor